

## Richland County Finance and Personnel Committee

### Agenda Item Cover

**Agenda Item Name:** *Health Insurance Reimbursement for Assistant Director of Symons*

<b>Department</b>	Symons Rec. Complex	<b>Presented By:</b>	Tracy Gobin
<b>Date of Meeting:</b>		<b>Action Needed:</b>	Resolution
<b>Disclosure:</b>	Open	<b>Authority:</b>	Committee Structure E +O
<b>Date submitted:</b>	24 November 2021	<b>Referred by:</b>	Symons Natatorium Board

**Recommendation and/or action language:** *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Symons Natatorium board made a motion to recommend to the Richland County Finance and Personnel committee to allow Keagan Drea to have a week unpaid vacation and not be required to pay the county portion of his health insurance for the week of his unpaid vacation.

**Background:** *(preferred one page or less with focus on options and decision points)*

Keagan Drea was hired in August 2021 as the Assistant Director. At the time of job offer he requested to have a week off in February 2022 for a non-refundable trip that had been previously planned. Director Gobin approved the one-week unpaid vacation for Keagan Drea, as Keagan Drea will not have vacation time at time of trip. The county’s policy is that the employee paying 100% of the premium. In the case of such a leave of absence, the employee’s premium payment is to be calculated by dividing the total annual premium in effect at the start of the employee’s leave of absence by the number of hours which the employee works per year then multiply that figure by the number of hours in the employee’s leave of absence.

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**Attachments and References:**

Minutes from November 8, 2021 Natatorium Board	

**Financial Review:**

*(please check one)*

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

In the 2022 budget it was budgeted for Keagan Drea to have health insurance for the entire year, the benefits were not adjusted for the week of unpaid vacation in February.

Action results in some reduction s in expenditures:

**Approval:**

**Review:**

*Tracy Gobin*

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Department Head

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Administrator, or Elected Office (if applicable)